

St. Leonard Parish Council Meeting
January 5, 2021
6pm via Zoom

Prayer - Lou
Financial Update
Marketing/Talgrace Update
PC replacements
Next Steps

Participants: Fr. Lou Meiman, Ashley Logsdon, Teresa Riggs, John Wilcox, Joey Skidmore, Katie Garbarino, Chrissy Gandolfo and Lauren Riley

Not Present: Jason Volz

Budget Update:

The six month financial report indicates we are \$35k above budget for collections but the reporting per the bulletin notes that we are below budget. This is due to the timing of annual donations. Our budget assumed we would be back to full capacity by 1/1. Assuming continued restricted attendance, we could be \$30K short of budgeted contributions for the full year.

We received \$10K in donations from two St. Leonard alums and a \$10K anonymous capital projects gift. We are still trying to collect on one tuition account and recovered \$17k of financial aid that was written off in June of 2020. We have also benefitted from the unbudgeted \$40k Archdiocesan grant.

We budgeted \$20k for the virtual picnic and have received \$11k to date. We have not been able to rent any portion of our facility to third parties since the beginning of the fiscal year. Rentals will begin soon and Teresa will ensure necessary lease agreements are in place.

Expenses are lower and we are \$25K favorable versus budget for the first six months, mainly due to a the delayed in filling the Pastoral Associate position. As a reminder, St. Leonard pays St. Frances of Rome for 50% of the salary/benefit costs for two shared employees, Andrew (Formation) and Rick (Music). St. Frances of Rome reimburses St. Leonard for 50% of the costs for Father Lou and Steve (Parish Manager) and 20% for Allison (Bookkeeper).

A seven year loan payment schedule with the archdiocese is now in place but we plan to repay the loan as soon as we are able. Monthly payments begin in February. We have the cash now to repay the loan but we need to be thoughtful about the second half of the year. As of today, we only owe \$82K since we made a payment of the \$40k using funds that were gifted some years ago. As these were not parish restricted funds but were originally donated for the school and the loan was school-related, the funds were used to pay down the loan. We have approximately \$100K in our savings account (earning 1.7%) as of the end of the year.

Administrative Update:

Holy Trinity School will rent the gym for basketball practice from Monday – Friday. Their athletic director walked Teresa through safety protocols and we'll validate that they're following what is needed.

The side door to the church was broken. That will cost us. Someone also threw a rock through the stained glass window at the front of the church. Teresa noted the Capital projects and costs associated, the first project was to reseal the parking lot. The \$10K capital projects gift will probably go towards that project.

The boiler is having issues and was not working properly for Christmas.

We will mail membership letters in the annual tax info form. STL will print off all of the data that they have and the parishioners can sign up for various ministries.

Ashley Alison and Teresa have assumed Steve's responsibilities in his absence to make sure that we're keeping up on his tasks.

Marketing Update:

Ashley met with Brian (Talgrace) last week about the website upgrade. She provided a site map. Talgrace is going to setup a ghost site and then let us see what that looks like. By 02/15 he hopes to have the site done and we can finalize by 02/28. She noted that she's also working with them (Talgrace) to create the Winter Retreat and she's learning new technical skills with Brian's help.

PC Update:

No new names were offered. Katie noted that some folks are not open to take new things on during a pandemic. Chrissy noted that Mike is open to take her spot. Lou noted that late Spring might be a good time to get new people involved. This would put us on more of a "normal" timeframe to get new people. Katie asked if we can pitch the request at mass. Lauren asked about when we might want to make the pitch, Lou thought that Membership update letter time might be a good time. Explain why this and why now.

Lauren asked that Ashley if she would set up meetings for the year. Assume the first Tuesday of each month.

No topics noted for the February agenda other than MAC Team Updates.